

## Architectural Review Application

Submittal includes: Architectural Review Application, application fee and three full sets (to scale) of plans and are must be submitted to the CB South P.O.A. Association Manager two weeks prior to presenting your project to the Design Review Committee at its regularly scheduled monthly meeting. You have one year from the date stamped on the approved plans to complete this building project. If the project is not completed in that time, your performance deposit will forfeit. **Any changes made after original approval must also be approved and submitted in writing to the Association Manager, prior to implementing them. Failure to do so may jeopardize the return of your performance deposit in whole or part.**

**Project Description:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please circle:** Single family - Duplex - Multi-Family - Garage - Addition - Shed - Fence

**Building Lot:** \_\_\_\_\_ **Block:** \_\_\_\_\_ **Filing:** \_\_\_\_\_ **Street Address:** \_\_\_\_\_

**Owner Name:** \_\_\_\_\_

**Main Phone:** \_\_\_\_\_ **Alt. Phone:** \_\_\_\_\_

**Mailing address:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Building Contractor:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Architect/Designer:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Lot Size: Dimensions:** \_\_\_\_\_ **Square footage** \_\_\_\_\_

**Building Square Footage:** (gross, as measured from outside walls)

**Living Area:** \_\_\_\_\_ **Decks and Porches:** \_\_\_\_\_ **Basements:** \_\_\_\_\_

**Garages:** \_\_\_\_\_ **Accessory Buildings:** \_\_\_\_\_ **Apartment:** \_\_\_\_\_

**Off-Road Parking Spaces:** (10' x 20' = 1 space) **Garage:** \_\_\_\_\_ **Outdoor:** \_\_\_\_\_

Notes: One parking space per bedroom is required plus a turnaround minimum. All parking spaces must be accessible without moving another vehicle (shuffling), with possible exceptions for difficult lots. Parking and turning areas must be plowed in winter. Snow storage areas should equal 33% of the plowed areas. Turning areas are recommended in order to avoid backing onto busy streets, steep intersections and intersections with poor visibility.

**Construction and Materials**

**Foundation Construction:** \_\_\_\_\_ **Exterior Wall Construction:** \_\_\_\_\_

**Appearance - Finishes**

**Foundation wall:** \_\_\_\_\_ **Color(s):** \_\_\_\_\_

**Siding Material:** \_\_\_\_\_ **Color(s):** \_\_\_\_\_

**Accent Material:** \_\_\_\_\_ **Color(s):** \_\_\_\_\_

**Window/door trim:** \_\_\_\_\_ **Color(s):** \_\_\_\_\_

**Roof Material:** \_\_\_\_\_ **Color(s):** \_\_\_\_\_

**Accent Material:** \_\_\_\_\_ **Color(s):** \_\_\_\_\_

This is to include decorative accents, fascia, soffits, and trim, to be a minimum of 1"x 4". Please include pictures or samples of all materials & colors.

**Heat Source:**

**Primary:** \_\_\_\_\_ **Secondary:** \_\_\_\_\_

*Please list make and model of woodstove selected from Gunnison County approved list.*

**north                  south                  east                  west**

**Setbacks:**

Minimum Required:

Proposed:


Indicate which direction front yard and house are facing: \_\_\_\_\_

Height: north: \_\_\_\_\_ south: \_\_\_\_\_ east: \_\_\_\_\_ west: \_\_\_\_\_ Average: \_\_\_\_\_

Measure height from center line of each elevation, from finished grade to peak of highest roof.



**Submittal Items (REQUIRED)**

\_\_\_ Application Fee: Amount: \$ \_\_\_\_\_ Check #: \_\_\_\_\_ Date Paid: \_\_\_/\_\_\_/\_\_\_

\_\_\_ Performance Deposit: Amount: \$ \_\_\_\_\_ Check #: \_\_\_\_\_ Date Paid: \_\_\_/\_\_\_/\_\_\_

\_\_\_ Copy of recorded Deed

\_\_\_ Landscaping Plan with schedule of plantings and point calculation

\_\_\_ Site Plan showing the following: post-construction topographic contour lines (site grading), site drainage, culverts, existing ditches, drainages and wet areas, landscaping (existing and proposed), driveway, parking and turning areas minimum, required setbacks and actual setbacks, utility easements and utility routing to building(s), building footprint(s), including decks, snow storage areas, parking, landscaping, building envelope and fences.  
(1" = 20', minimum scale)

\_\_\_ Topographic/Contour map by a licensed surveyor/engineer (2' contours min.)

\_\_\_ Soils Test by licensed engineer.

**Architectural Plans** (1/8" = 1', minimum scale)

\_\_\_ Floor Plans

\_\_\_ Exterior elevations (North, South, East, West), marked with directions, lengths, spans, heights, lighting, siding, materials, accents, and grades.

\_\_\_ Digital copy of Exterior elevations for Legals publication

\_\_\_ Perspective (or scale model, or photo if an existing building)

**Agreements**

\_\_\_ Agreement and Notice of Architectural Review Conditions

\_\_\_ Construction Site Rules & Regulations

***I hereby certify that I have read and examined this application and set of instructions and that all information in this application is true and correct. I also agree to be legally responsible for the enforcement of this document by paying any court and attorney's fees incurred in the process of enforcement.***

**Signature of Owner:** \_\_\_\_\_ **Date:** \_\_\_/\_\_\_/\_\_\_



Architectural Review Application

<b>Category</b> (Check all that Apply)		<b>Application Fee</b>	<b>Performance Deposit</b> (Applies to Building section only)
<b>Building:</b>			
	Single Family Dwelling Unit	\$750*	\$2,000 or \$1.50 per sq. ft., whichever is greater
	Single Family Dwelling Unit with Accessory Dwelling Unit	\$1,000*	\$2,000 or \$1.50 per sq. ft., whichever is greater
	Duplex Dwelling Unit	\$2,000*	\$2,500 or \$1.50 per sq. ft., whichever is greater
	Multi-Family Dwelling Unit	\$2,000 per unit*	\$1.50 per sq. ft.
	Commercial / Business (and Lodging Uses)	\$1,000 per unit or \$0.50 per sq. ft., whichever is greater*	\$2.00 per sq. ft.
	Mixed Use Development	\$1,000 per commercial unit or \$0.50 per sq. ft, whichever is greater; and \$2,000 per residential unit*	\$2.00 per sq. ft. for residential space
	Planned Unit Development -Mixed-use project with local housing restrictions	\$1,000 per commercial unit or \$0.50 per sq. ft. whichever is greater; \$0.40 per sq. ft. per deed restricted residential unit, \$2,000 per non-deed restricted residential unit*	\$2,500 per commercial unit or \$1.50 per sq. ft., whichever is greater; \$1.00 per sq. ft. for residential space with deed restriction; \$1.50 per sq. ft. for non-deed restricted residential space
	Accessory Dwelling Unit - Addition	\$500*	\$1000
	Garage Addition	\$500	\$1,000 or \$1.50 per sq. ft., whichever is greater
	Addition	\$250	\$1,000 or \$1.50 per sq. ft., whichever is greater
	Remodel	\$150	\$1,000 or \$1.50 per sq. ft., whichever is greater
	Deck / Fence / Window Repair and/or Replacement	\$50	\$300
	Temporary Structure Permit	\$50	\$1.50 per sq. ft.
	Permit Extension	\$50	
	* Additional fee for each lot over and above one lot.	\$100	
<b>Land Use:</b>			
	Change of Use Application or Occupancy	\$300 or \$0.50 per sq. ft., whichever is greater	\$500 minimum when project includes landscaping or exterior change
	Cluster Declaration Application (2 lots)	\$300	
	Additional fees beyond (2) lot Cluster Declaration request	\$300 per lot added	
	Variance Application	\$50	
<b>Notes:</b>	<b>ALL APPLICATION FEES ARE NON-REFUNDABLE.</b>		
	<b>Additional fees for preparation of additional documents may apply.</b>		
	<b>Performance Deposit fees are refundable when in compliance with Crested Butte South policies, rules and regulations.</b>		

